

Google Meet 雲端視訊會議

新北市光復國小資訊組1090406

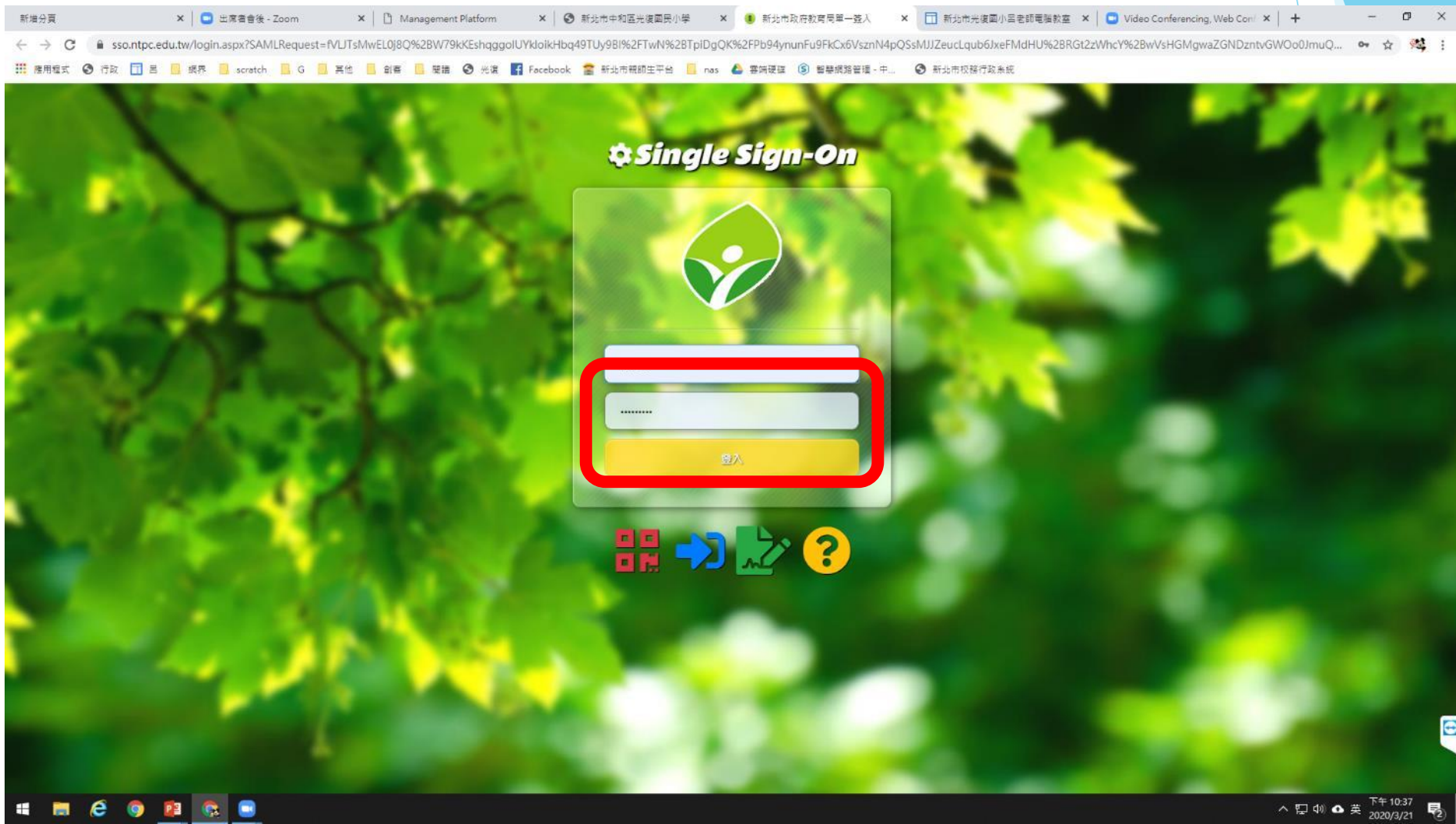
建置目的

- ▶ 利用視訊進行教學
- ▶ 可以簡報整個畫面或單一視窗

學校首頁右側點選新北市Google Classroom

The screenshot shows the website for New Taipei City Kuangfu Elementary School. The main header features the school's logo and name in both Chinese and English. Below the header is a navigation bar with links for '認識光復', '行政組織', '電話分機', '家長會', '班級網頁', '光復附幼', and '表件下載'. The main content area is divided into three columns. The left column contains '行政服務' (Administrative Services) and '學校特色' (School Features). The middle column features a banner for the 'GFES SPELLING STAR PROJECT' and four buttons: '光復粉絲頁', '防疫專區', '親師生平台', and 'Google Classroom'. The 'Google Classroom' button is highlighted with a red box. The right column contains '雲端教室' (Cloud Classroom) and '最新消息' (Latest News). The '雲端教室' section includes links for '新北市親師生平台', '新北市Google Classroom' (highlighted with a red box), 'Zoom雲端視訊會議', and '操作手冊'.

用校務行政系統帳密登入



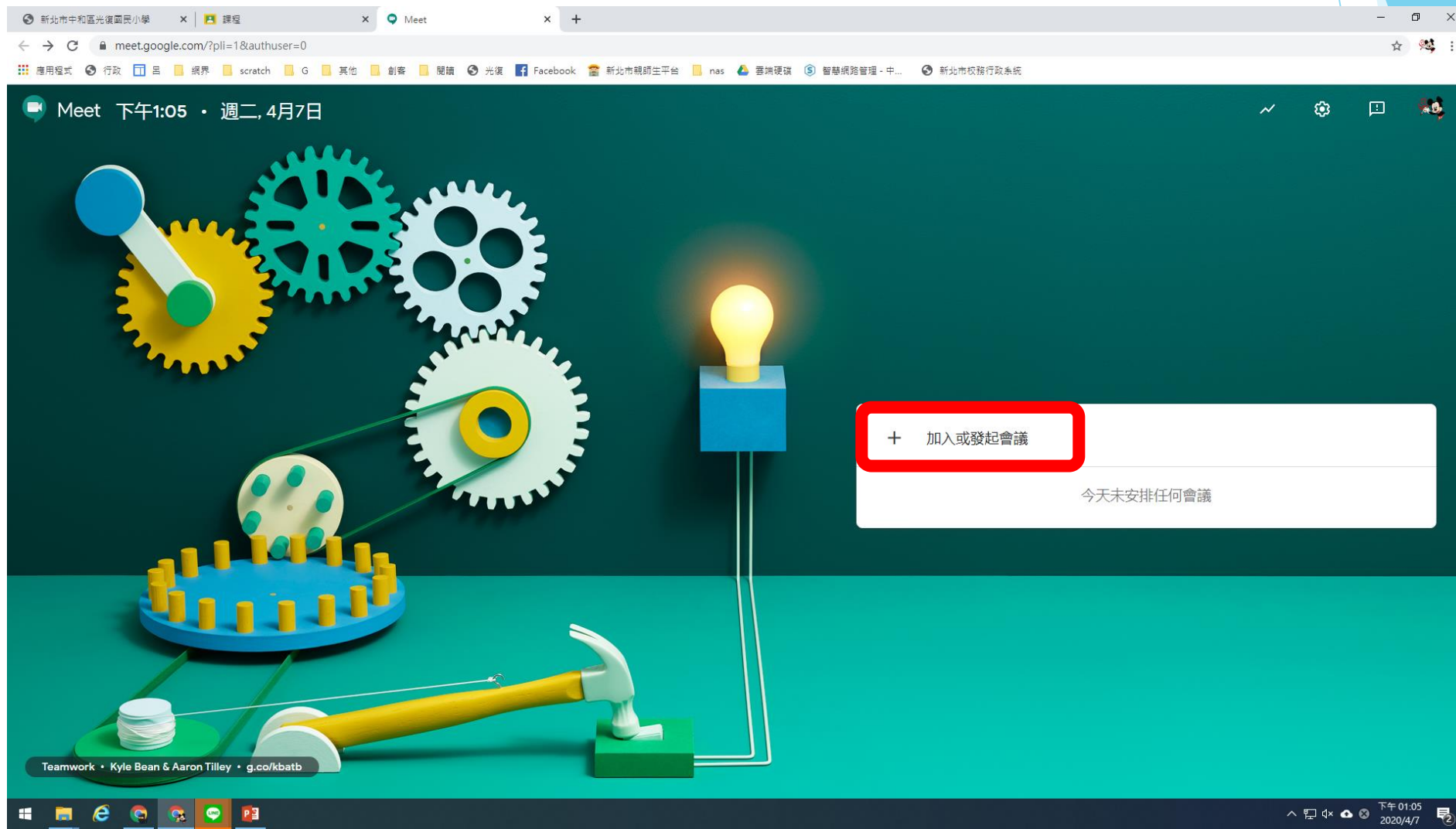
按下Google應用程式，點選Meet

The screenshot shows a web browser window displaying the Google Classroom interface. The browser's address bar shows the URL `classroom.google.com/h`. The page title is "Google Classroom". The main content area displays a grid of classroom cards, each with a number (e.g., 211, 210, 209, 208, 207, 206, 205, 204, 203, 202, 201, 501, 505, 506, 508) and a student count (e.g., "0 位學生" or "29 位學生").

In the top right corner, the Google app drawer icon (a grid of dots) is highlighted with a red square. A dropdown menu is open, showing various Google services. The "Meet" icon, which is a green speech bubble with a white camera, is also highlighted with a red square. Other visible icons in the menu include Google 帳..., 我的商家, Gmail, 雲端硬碟, Classroom, 文件, 試算表, 日曆, Chat, and 協作平台.

The Windows taskbar is visible at the bottom of the screen, showing the system tray with the date and time: "下午 01:04 2020/4/7".

點選+加入或發起會議(限教育局Google，私人Google只能加入會議)



輸入會議名稱，自訂英文或數字。

The screenshot shows a Google Meet browser window. The address bar displays the URL `meet.google.com/?pli=1&authuser=0`. The page title is "Meet 下午1:06 · 週二, 4月7日". The main content area features a dark background with colorful gears and a hammer. A white dialog box titled "加入或發起會議" is centered on the screen. Inside the dialog, there is a text input field containing the text "kfes601-math". Below the input field is a green button labeled "繼續". Both the input field and the "繼續" button are highlighted with red rectangular boxes. The background of the dialog box contains the text "請輸入會議代碼或暱稱。如要發起會議，請輸入暱稱或將這個欄位留空。". At the bottom of the browser window, the Windows taskbar is visible, showing the time as 下午 01:06 on 2020/4/7.

按立即加入，即可開啟視訊會議

The screenshot shows a web browser window with the Google Meet interface. The address bar displays the URL `meet.google.com/ton-wddh-mjc?authuser=0`. The page title is "Meet". In the top right corner, the user's email address `ra0958@apps.ntpc.edu.tw` and a "切换帳戶" (Switch account) link are visible. The main content area is split into two panels. The left panel is a black video player with the text "找不到攝影機" (Camera not found) in white. At the bottom of this panel are two red circular icons: a microphone with a slash and a video camera with a slash. The right panel is white and contains the meeting ID "kfes601-math". Below the ID, it says "目前沒有其他參與者" (No other participants at the moment). A prominent green button labeled "立即加入" (Join now) is highlighted with a red rectangular box. To its right is a button labeled "顯示在所有人的主畫面上" (Show on everyone's home screen). Below these are the sections "其他選項" (Other options) and "加入會議並使用電話收發音訊" (Join meeting and use phone for audio).

會議連結，傳給學生即可加入你的視訊會議。或者複製整串訊息

The screenshot shows a Google Meet interface with a dialog box titled "新增其他人" (Add others). The dialog displays the meeting ID "kfes601-math" and a redacted link. A red box highlights the "複製會議參加資訊" (Copy meeting info) button.

新增其他人

kfes601-math

會議暱稱 (只能在「新北市政府教育局」中使用)

在會議中與你想邀請的對象分享這項資訊

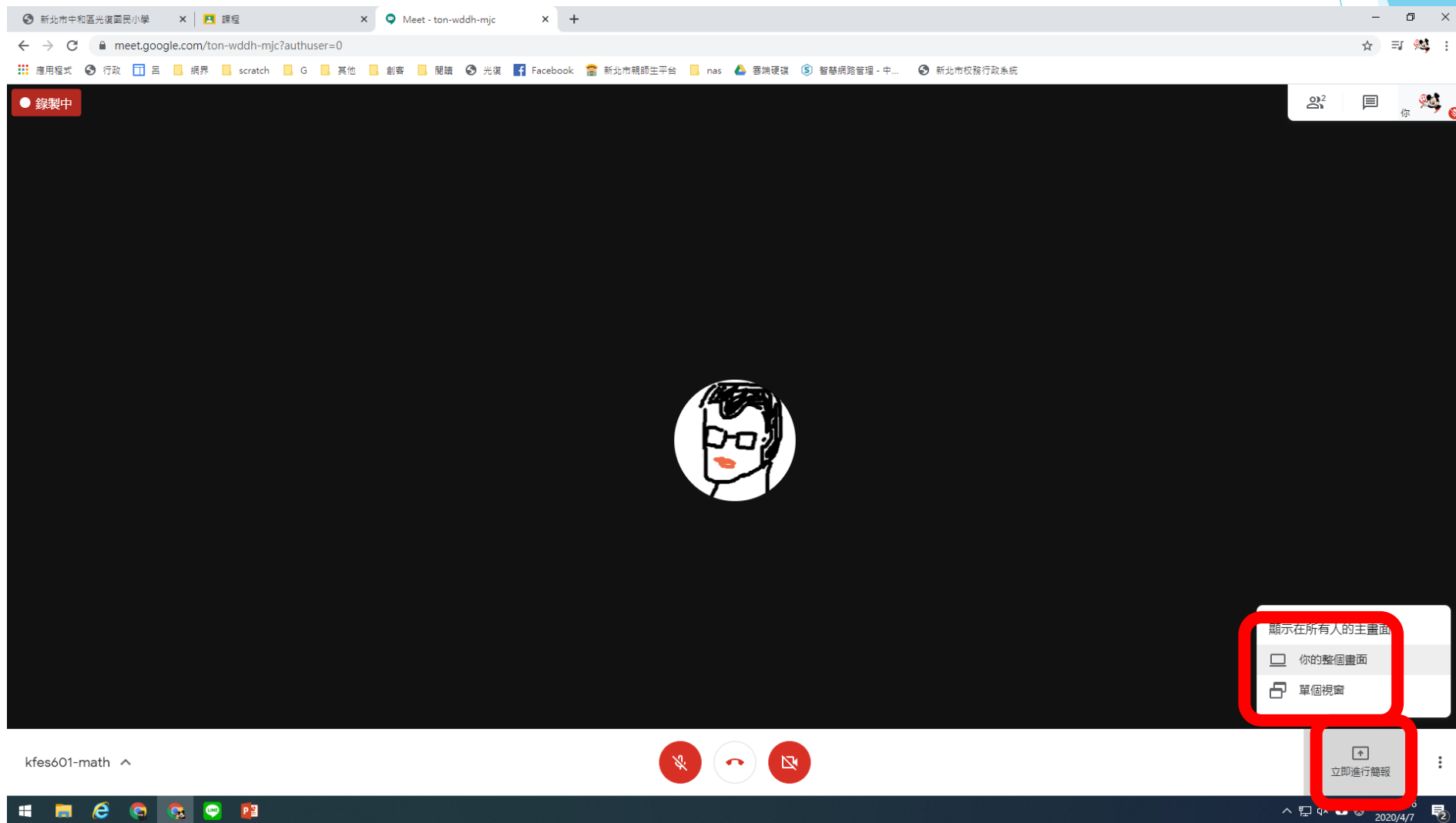
[\[Redacted Link\]](#)

複製會議參加資訊

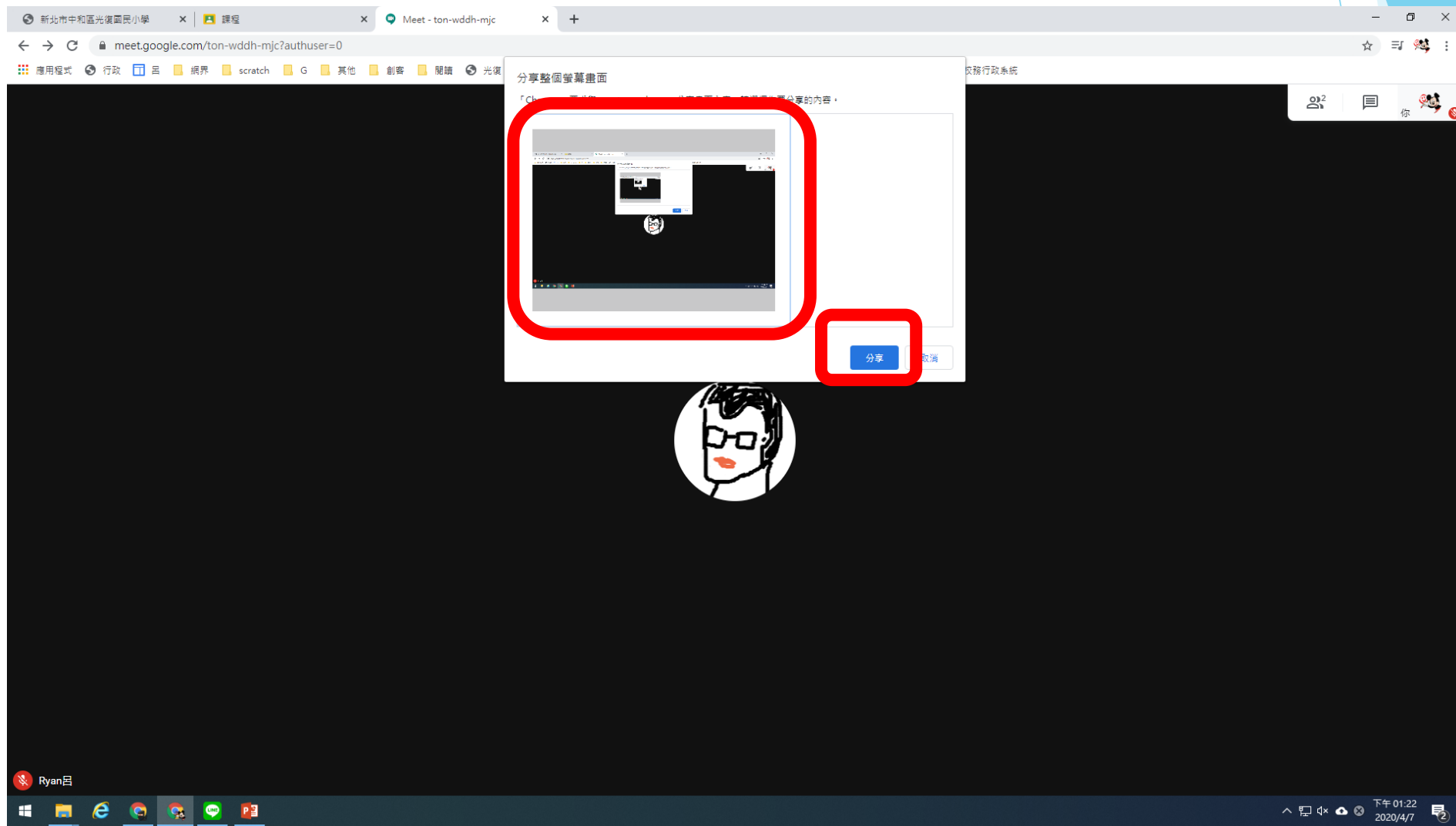
新增成員

Windows taskbar at the bottom shows the time as 下午 01:07, 2020/4/7.

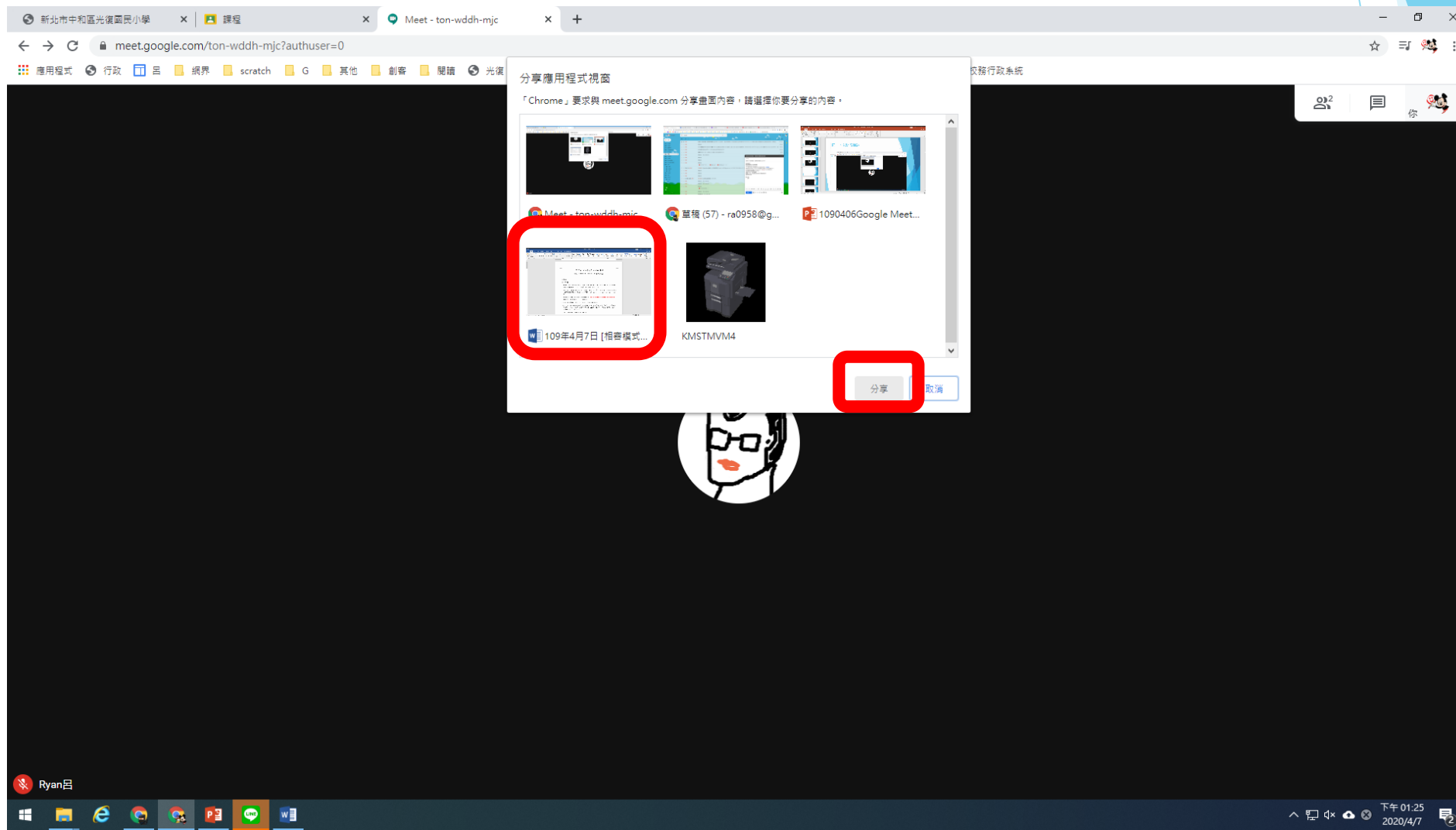
點選「立即進行簡報」，可以選整個畫面或單個視窗



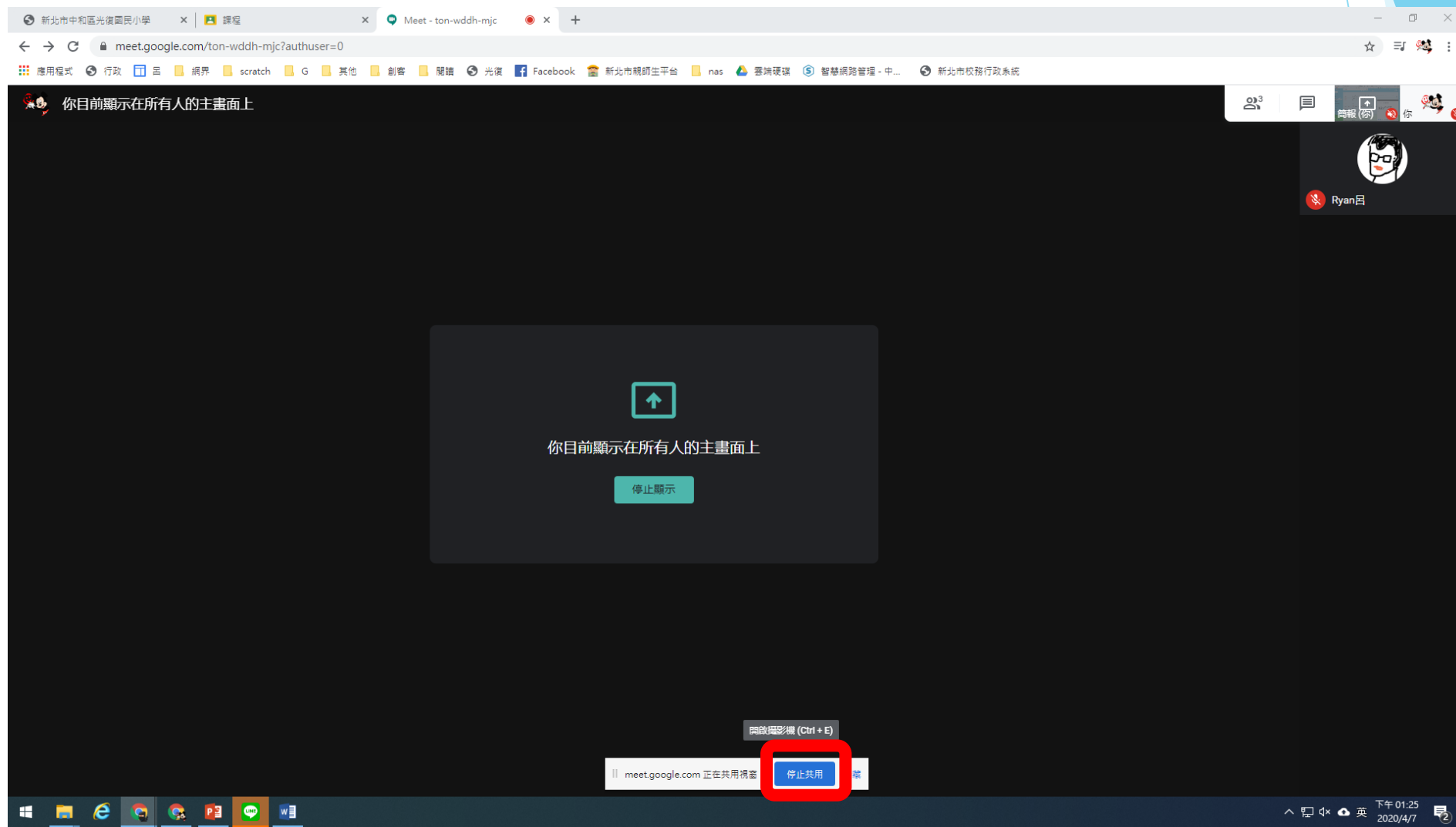
1. 如果點選「整個畫面」再按分享，學生可以看到你所開啟的畫面



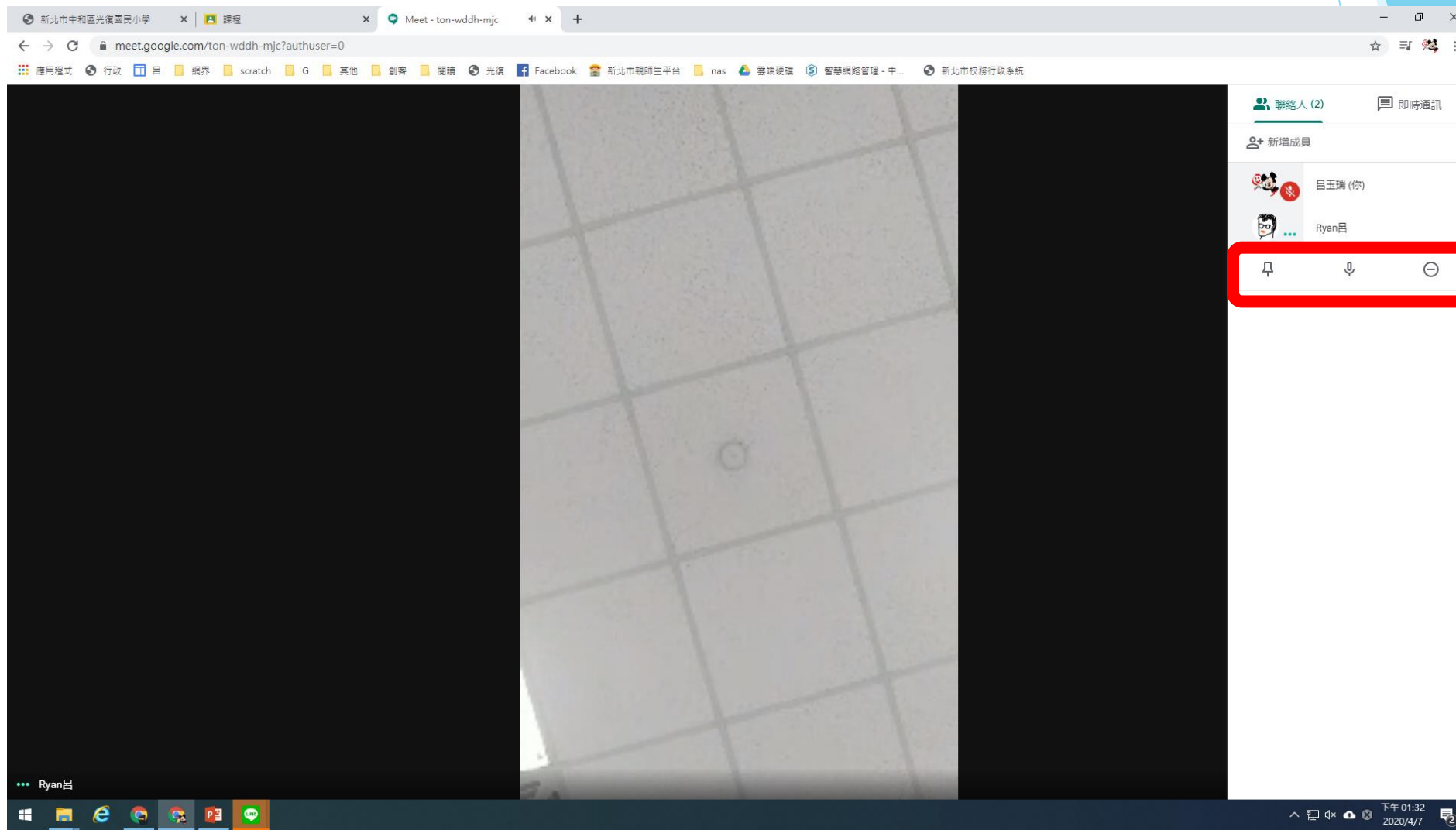
2. 如果點選「單個視窗」再按分享，學生只可以看到所選定的畫面



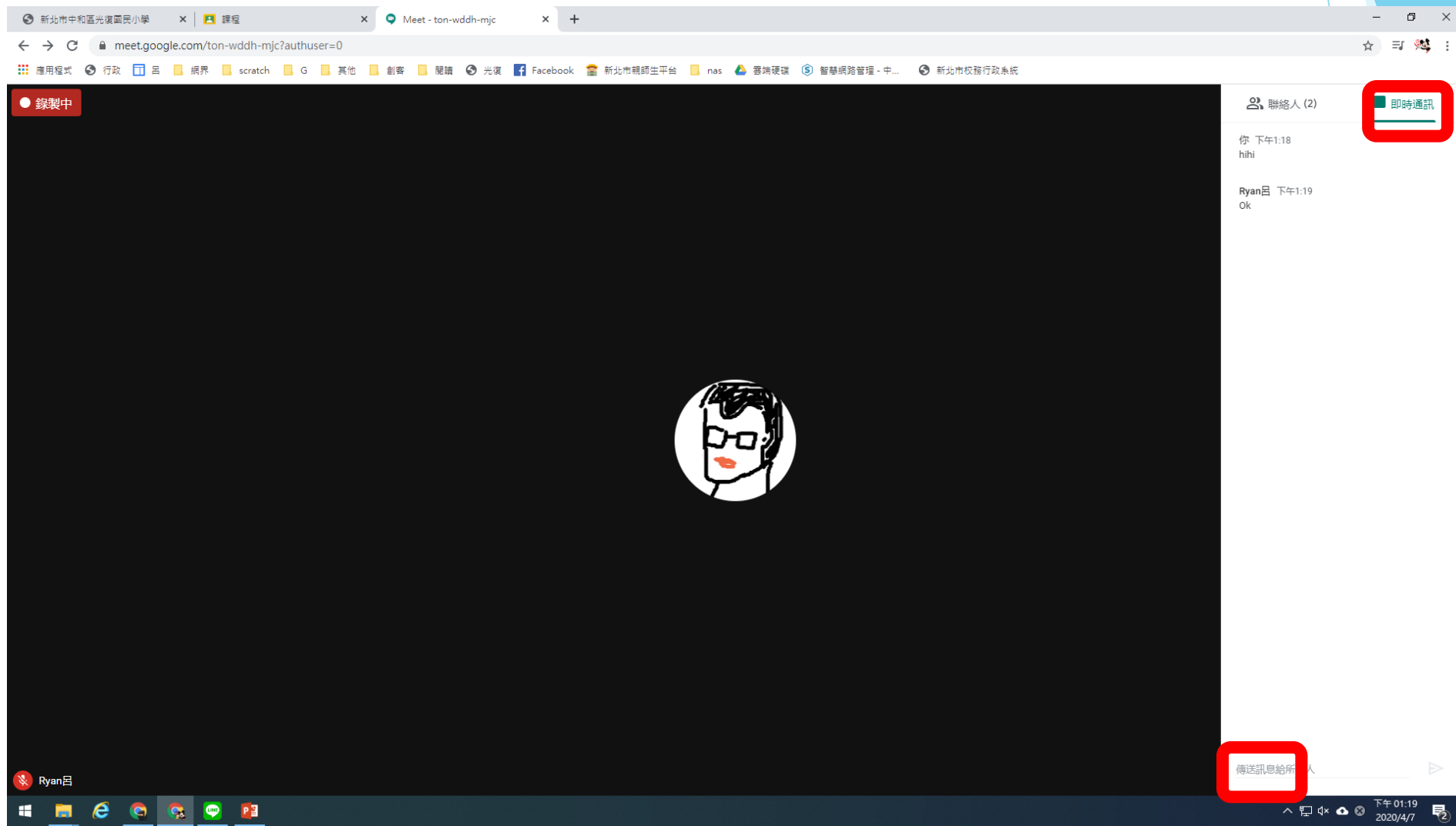
點選「停止共用」，共用畫面就結束



點選右列「聯絡人」，師生可以點選看學生視訊、開關麥克風、移除



點選「即時通訊」，師生可以傳達訊息



點選「更多設定」，可以錄影存到雲端硬碟。點選「掛斷話筒圖示」，才關閉會議。

